

Central Wool Development Board

Ministry of Textiles, Govt. of India

Guidelines for implementation of different schemes of Central Wool Development Board in Project Mode during XII Plan period (2012-17)

1. Background

The Ministry of Textiles approved following schemes for development of Wool Sector during XII Plan to be implemented through Central Wool Development Board as Nodal agency in project mode in all wool producing States:

I. Indigenised Wool Improvement and Development Programme (IWIDP)

- A) Sheep and Wool Improvement Scheme (SWIS)
- B) Pashmina Wool Development Scheme (PWDS)
- C) Angora Wool Development Scheme (AWDS)
- D) Human Resource Development & Promotional activities

II. Quality Processing of Wool & Woollen Products :

(Setting up of Common Facility Centres for different wool processing activities)

III. Social Security Scheme for sheep breeders :

- A) Sheep Breeders Insurance Scheme
- B) Sheep Insurance Scheme

2. Detailed component wise schemes guidelines as approved in the SFC note is attached from Annexure-I to Annexure-VI

These schemes are continued for implementation as Central Sector Scheme with certain modification/ addition and deepening of XI Plan existing schemes, for implementation in a project mode during XII Plan. The packages under above schemes are for improving indigenous wool produced from sheep, Angora rabbit, Pashmina goat and for providing assistance/ support to wool growers (shepherds), woollen weavers/ artisans/ resource persons, wool industrialists etc. along with training and different promotional schemes with marketing support activities. These schemes catalyze the efforts of State Governments to improve the quality, productivity and production of raw wool, including its related wool industry and availability of skilled manpower, generating employment opportunities, particularly in the rural and hilly areas of the country. The primary objective of the Board is to develop wool and woollen textiles in the country by undertaking various schemes/programmes through State Government Organizations/ Corporations/ Federations



and Non-Government Organizations and to provide support to the entire chain from shepherds to the end user of wool.

3. Objectives :

- 1 To improve quality and quantity of wool (carpet grade, Decani wool, apparel grade wool & specialty wool fibres such as Angora & Pashmina). Improve fineness of wool by 2µ (micron) and increase wool yield per animal by 10%.
- 2 Reduce mortality rate of sheep and Pashmina goats from current rate of 12-15 % to 5-7 %
- 3 To increase employment opportunity in wool and allied industry, to fulfill requirement of skilled manpower and to train wool growers with new and modern techniques.
- 4 Widen the uses of the coarse and colored Decani (Southern region) wool by product development and diversification.
- 5 To provide quality stud rams, Pashmina bucks & Angora rabbits as foundation stock to improve the breed of good quality animals for better production of wool.
- 6 Reduce mortality rate in rain fed areas by providing food supplement to eligible sheep and Pashmina goats (weak & pregnant).
- 7 To induce generic promotion of quality specialty fibres like Pashmina and Angora.
- 8 To strengthen existing Wool Marketing Organizations of different State Governments for marketing of raw wool and to ensure remunerative returns to wool growers.
- 9 To promote the growth and development of wool & woollen products.
- 10 To sponsor, assist, co-ordinate and encourage scientific, technological and economical research into the matters of animal husbandry practices, production, processing, utilization and marketing of wool with a view to improve the quality, yield and utilization thereof.
- 11 To promote or undertake surveys, studies aimed at collection and formulation of statistics regarding wool, woollen products, employment and income potential in the sector.
- 12 To propagate information useful to the wool growers and dealers of wool and manufacturers of woollen products.
- 13 To organize Woollen Exps for exhibition-cum-sale of woollen products and to help the woollen-weavers/ artisans and societies.
- 14 To support entrepreneurs to set up wool processing facilities with latest technology machinery and to replace obsolete machineries for development of new and diversified products.
- 15 To provide enhanced insurance coverage to sheep breeders in the case of natural as well as accidental death and for the sheep in the case of accident including fire, storm, flood, famine and diseases contracted or occurred during the period of the insurance.



4. Implementing Agency (IA) :

The Central Wool Development Board will implement its schemes through State Government's Animal Husbandry Department, State Govt. Sheep & Wool Boards/ Corporations and some programme/activities through reputed Insurance Company, R&D Organizations, Non-Government Organizations (NGOs) & private wool entrepreneurs/ industrialists engaged in processing of wool etc.

The CWDB will sanction all the projects to the State Govt. Agencies and invite the proposals from NGOs/Societies (only for Exhibitions) through open Advertisements in Newspapers once in a year, as per GER as elaborated under Sl. No. 7- Mechanism for project appraisal/approval & release of funds.

5. Project Approach :

The implementation of above mentioned schemes of CWDB during the XII Plan shall be on a project-mode with clear goals, measurable targets and time schedule. These schemes will be implemented in all wool producing States like Rajasthan, Gujarat, Himachal Pradesh, J. & K, Uttarakhand, Uttar Pradesh, Punjab, Haryana, Maharashtra, Karnataka, Andhra Pradesh and in North East region.

6. Project Planning :

- a. In order to seek the assistance from schemes of Wool Sector (Central Wool Development Board), the Implementing Agencies have to prepare detailed project proposal as per scheme norms for remaining period of XII Plan (2013-14 to 2016-17) clearly stating the year-wise Action Plan with physical and financial requirements and achievements.
- b. The project proposal under different schemes must be prepared and submitted with clear goal, measurable targets, resources and time schedule. In case of any shortfall in financial or physical targets for a particular year due to shortage of funds or any other reasons such targets will be added to the next year by suitably modifying the Action Plan for relevant year.
- c. Implementing Agencies should ensure proper backward and forward linkages in the value chain for a balanced growth of the wool industry, while formulating the project proposal.
- d. The Implementing Agency shall submit the details of beneficiaries, name of villages, number of sheep/ Angora rabbits/ Pashmina goats etc. based on the base-line survey after approval of project proposal by CWDB.

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7. Mechanism for Project appraisal/ approval & release of funds :

- 1 The Board will invite the project proposals from different States Government's Animal Husbandry Departments and State Sheep & Wool Development Boards/ Corporations/ NGOs etc. as Implementing Agencies in prescribed physical and financial parameter of different schemes by writing letters, publishing open advertisement in newspapers and uploading Board's schemes on official web-site.
- 2 Implementing Agency will submit the project proposal for Sheep & Wool Improvement Scheme (SWIS) & Pashmina Wool Development Scheme along with census of the animal in that area as provided by State Govt. in a form prescribed by CWDB.
- 3 If the proposal have all the required documents and is fulfilling the criteria of concerned scheme then that proposal will be put up by concerned section to Executive Director, CWDB to be put up in the Project Committee meeting for consideration.
- 4 As per physical and financial targets of respective Annual Plan of CWDB, scheme-wise sufficient project proposal on merit basis will be put up to Project Committee having following members for their recommendation to the Executive Committee of CWDB for their consideration and necessary approval :
 - (I). Executive Director, CWDB
 - (II). Director, Wool Research Association / Thrane
 - (III). Director, Central Sheep and Wool research Institute / Avikanagar
 - (IV). Director, Animal Husbandry, Govt. of Rajasthan
- 5 The documents submitted by implementing Agency along with project proposal (which have been recommended by Project Committee) will be verified by CWDB Staff by visiting office of the implementing Agency for their genuineness. (in case of NGO only).
- 6 All the project proposals as recommended by Project Committee of CWDB will be put up in the Executive Committee (as constituted time to time by Governing Body of CWDB) chaired by Joint Secretary, (Wool) MOT consisting of following other members:
 - Textiles Commissioner/ Mumbai
 - Dy. Secretary (Finance)/ MOT
 - Director/ Wool Research Association
 - Director/ Central Sheep and Wool research Institute
 - Director/ Animal Husbandry, Govt. of Rajasthan
 - Director (VSI), Planning Commission Delhi



- One or two Non Official Members from wool Producing States. (presently Secretary General/ IWMF)
- Executive Director / CWDB/ Jodhpur as Member Secretary of EC

- 7 Project period: - All the projects except exhibitions are for a period of three years. If extension of period is required for any project, it will be approved by the Executive Committee of the CWDB.
- 8 If the Executive Committee approved the project proposal, then the Sanction Order for releasing the first year grant will be issued along with terms & condition and guideline for proper implementation of project. Not more than 50% advance of the cost of any component shall be paid to the IA as per GFR guidelines.
- 9 After receipt of pro stamped receipt & Undertaking to follow the conditions stipulated in the Sanction Order from the concerned Implementing Agency, grant will be released by CWDB.
- 10 If first year grant have been released in two installments, then after getting demand from the implementing agency for release of 2nd installment, (of first year grant) next installment will be released in same financial year.
- 11 After receiving satisfactory progress and demand for release of next year grant from concerned Government Agency, same will be released. If required an official from CWDB or an inspection team (as constituted by CWDB) may visit the project area to assess the satisfactory implementation of the project before release of next year grant. If the Implementing Agency is not a Govt. Organization/ corporation/ Board, then this inspection is mandatory before release of next year grant.

8. Submission of Utilization Certificate :

Utilization Certificate for the funds released to State Governments/ State Sheep & Wool Development Boards/Federations and other Implementing Agencies has to be submitted to Central Wool Development Board based on the amount spent. Submission of Utilization Certificate, should be as per prescribed format as prescribed under GFR, supported by a statement of component-wise physical and financial progress and achievements.

The Progress Report and UCs should be submitted as per stipulated time period. Shortfall in achieving progress/ delay in furnishing of Utilization Certificates may adversely affect subsequent release of funds as per project action plan.



9. General guidelines :

Component-wise technical specifications and operational guidelines under different schemes of Wool Sector (Central Wool Development Board) are detailed in the write up of respective schemes of CWDB, separately (attached from Annexure I to Annexure VI). However, the general guidelines to be followed for implementation of the same schemes in the project mode, irrespective of the sector it belongs to (I) Integrated Wool Improvement & Development Programme (IWIDP), (II) Quality Processing of Wool and Woolen products scheme and (III) Social Security Scheme for wool growers, are as under :

- 1 All Implementing Agencies shall operate separate accounts for managing the funds received for implementation of different schemes of CWDB under Wool Sector.
- 2 The assistance under the schemes of CWDB to States Governments/ Organizations (Implementing Agencies) shall be based on the progress made in the previous year and targets set for the XII Plan.
- 3 Implementing Agencies availing support under schemes of CWDB will be responsible for implementing the project components as per schemes guidelines and have to achieve the targets envisaged under the project.
- 4 All the expenditure shall be incurred following guidelines of General Financial Rules (GFR), Govt. of India/ concerned state Govt.
- 5 Any amount unspent (with interest, if any, accrued) shall be refunded to the Central Wool Development Board (CWDB) at the completion of the project.
- 6 The amount will be utilized for the purpose for which it has been sanctioned and shall not be diverted for any other purpose whatsoever. If grantee fails to utilize the grant for the purpose for which the same has been sanctioned, grantee will be required to refund the amount of grant with interest thereon as applicable from time to time.
- 7 The Implementing Agency shall submit to the CWDB such reports, statements etc. (regarding progress of the project) as required by CWDB.
- 8 The Implementing Agency shall submit its accounts for audit promptly whenever required by CWDB.
- 9 The Implementing Agency shall maintain a register in prescribed form of General Financial Rules of the permanent and semi-permanent assets, acquired wholly or partly out of Board's grants and copy thereof shall be furnished to the Board annually by the end of the funds (following the financial year to which it relates). The register of assets shall be available and open to scrutiny by audit.
- 10 A performance-cum-achievement report shall be submitted to the CWDB by the grantee (Implementing Agency) before applying for next installment of Grant in Aid.
- 11 The Utilization Certificate in the format prescribed under the General Financial Rules shall be furnished by the Implementing Agencies to the CWDB immediately after the close of its financial year or before the request of next release.



- 12 The Implementing Agencies has to submit an Undertaking stating that it will follow the conditions as prescribed in the Sanction Order.
- 13 The Programme for which the grant is sanctioned will be inspected and evaluated by the CWDB or by any other persons/ agency duly authorized by the CWDB to assess impact of the respective scheme in the project areas.
- 14 The implementing agency shall bind to follow the Right to Information Act.
- 15 In case of any legal dispute, the jurisdiction will be at Jodhpur (Rajasthan).
- 16 The ownership of building, if any, constructed with the Grant in aid shall vest with the grantee, who shall be responsible for maintenance of such building. The assets acquired wholly or substantially out of the Board's grant-in-aid would not, without the prior sanction of the Board, be disposed off, encumbered or utilized for the purpose other than that for which the grant was sanctioned.
- 17 The Implementing Agency will furnish Monthly Progress Report (MPR) to the Board regularly in the prescribed format.
- 18 The implementing agency shall procure all required items such as medicines, good quality breedable rams, equipments & machinery etc. under the Scheme following procurement procedure as being followed by concerned state Govt.
- 19 Implementing Agency should ensure that selected animals and beneficiaries (wool growers) are not getting benefit of identical nature from other scheme/programme of State /Central Government to avoid overlapping/ duplication.
- 20 The Implementing agency shall keep authentic photo identity card/proof (ADHAR Card/ Ration Card/ Voter identity Card etc.) of each selected beneficiaries under different projects as evidence and will produce at the time of field inspection by team of the CWDB.
- 21 The implementing agency should maintain proper record of all beneficiaries along with their category such Schedule Caste (SC)/ Schedule Tribe (ST)/ BPL etc.
- 22 The Implementing agency will keep record of major activities implemented under the scheme such as Health care, Ram distribution, establishing/ strengthening existing Sheep Breeding Farms by photography/ Video-graphs.

10. Monitoring and Evaluation : (Project Management Committee)

- 1 The monitoring and reviewing mechanism at Central Wool Development Board shall be strengthened with region-wise and scheme-wise focus for ensuring effective implementation of scheme components.
- 2 All projects shall be monitored by the Board through its officials or by a committee constituted for monitoring/inspection and will review progress of physical and financial

- 2. Targets and achievements of all projects under different schemes in different states, against the targets of XII Plan. They will also monitor the utilization of funds and will suggest corrective actions for improvement/effective implementation from time to time.
- 3. A Mid-term evaluation will be done by the third party to suggest mid-course correction/modification, if any based on field realities for the plan period.
- 4. The final evaluation of the programs/schemes will be done at the end of XII Plan by an external agency.
- 5. Keeping in view the increase in financial outlay for Pashmina Wool Development Scheme, the SFC has constituted a Project Monitoring Committee with members from Ladakh Autonomous Hill Development Council (LAHDC), Ministry of Textiles and Central Wool Development Board for its proper monitoring and effective implementation during the remaining period of XII Plan. This committee shall meet regularly to review the progress of the Pashmina Wool Development scheme.

11. Guidelines for implementation of projects through NGOs by dovetailing schemes of Central Wool Development Board during XII Plan

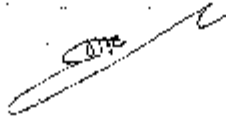
1. Criteria for identification of NGOs

- 1. The NGO should be registered under identified Acts of Central/ State Government since last five years and should have requisite experience of implementation of schemes for minimum 3 years in the field of sheep and wool agriculture/ animal husbandry or of similar nature.
- 2. The Non-Government Organization (NGO) should be registered under the Income Tax Act.
- 3. The NGO should have a properly constituted managing body with its powers, duties and responsibilities clearly defined and laid down in written memorandum of association/ Bye laws and having Governing Body by whatever name it called.
- 4. It will be obligatory for the NGO to furnish Audited Statements of Accounts for the last 3 years.
- 5. The NGO, if registered under "Foreign Contribution Regulation Act", it should not have been a defaulter under the said Act.
- 6. Bonafides and strengths of the NGO in term of previous exposure and expertise in the field, manpower, network and infrastructure available to take up the projects shall be submitted along with project proposal.
- 7. The NGO's Board members should not have any history of criminal offence against them. (An undertaking shall be submitted in this regards)
- 8. The NGO or any of its Board members should not be affiliated to any political or religious group. (An undertaking shall be submitted in this regards)

9. The NGO should not be blacklisted by any Central Govts./State Govts./ or any other Body for availing financial assistance. (An undertaking shall be submitted in this regards)

2. Procedure for recommendation of NGO projects:

1. The NGO project proposals would first be examined by concerned section and if all the above mentioned eligibility are fulfilled will be put up to Executive Director for approval to placed in the the Project Committee for recommendation.
2. The Project Committee will make recommendation for approval to the Executive Committee of CWDB.
3. Once the projects are approved by Executive Committee, Sanctioned order for amount sanctioned would be issued.
4. After issue of Sanction Order, the grantee organization (NGO) shall have to execute a Bond under the GFR (General Finance Rules) in the prescribed format and submit to the CWDB along with pre-Receipt for the amount to be released.
5. Sanctioned amount will be released in installments depending on the duration of the project.
6. The CWDB would release subsequent installments only after ensuring positive recommendations of the Project Monitoring Committee scheme in-charge.
7. All other terms, and conditions as issued from time to time by CWDB shall be applicable to NGO.



Guidelines for the implementation of the Sheep and Wool Improvement Scheme

Background

Sheep is an important livestock species. In India they contribute immensely to the agrarian economy by providing gainful employment and income to large number of rural poor especially socially backward, marginal and landless laborers. The sheep rearing is practiced in arid, semi-arid & mountainous areas where crop and dairy farming are not very economical. In India sheep are mostly reared for wool and meat. A number of rural based industries use wool and sheep skins as raw material. In addition to this, sheep manure is an important source of soil fertility.

The policy planning and implementation of wool production programs is with state Sheep Husbandry Department. It is however a reality that sheep production is not a priority area in these schemes as most of their schemes are oriented towards dairy sector. Hence CWDB should be proactive to supplement state Animal Husbandry department's effort in this direction with essential backward and forward linkages.

In spite of large sheep population, India have to import carpet grade wool to cater the need of our carpet industry in view of huge potential for carpet export. This is due to the fact that per sheep wool production of our indigenous breeds is low compared to developed countries (viz. Australia and New Zealand). In order to meet the heavy demand of carpet wool, it is necessary to concentrate efforts towards increasing per animal productivity. It is only possible when an integrated approach optimizing nutritional inputs with adequate disease control measures are adopted to increase the genetic merit of the indigenous sheep for bringing gainful advantages in quantity and quality of wool.

Issues:

- Inadequate availability of improved breeding Rams/ Bucks
- Indiscriminate breeding resulting in large proportion of non-descript small ruminants
- low nutrient availability and nutritional deficiencies, shortage of drinking water
- Shrinking of fodder grounds.
- Inadequate wool marketing facility & lack of remuneration returns from wool
- Heavy mortality rate of sheep during rainy & winter season

Project objectives

The main objectives of the projects are defined as below –

- Improving body weight and wool production.
- Extensive exploitation of superior germplasm.
- Ensuring adequate health care.
- Providing nutrition support to eligible sheep especially in dry, rain fed & desert areas.
- Support for marketing of raw wool.
- Training of breeders.
- Providing insurance coverage to sheep & shepherds

Scope- All wool producing states of the country

Beneficiaries- All shepherds of the country

Implementing Agency

The Project will be implemented by the State Government Organization, registered Co-operative Societies/ Sheep and Wool Boards/ NGOs engaged in the concerned State in any of the developmental activities or project implementation.

Components of the Scheme

Eligibility-All the agencies engaged in development of sheep and wool in the country.

Procedure for application –

The interested States Wool Board/ Corporations, NGOs/ registered societies etc engaged shall submit their project proposals to CWDB.

Approval of the project-

Approval of the project will be done as being followed for all other Projects which have been prescribed in General Guidelines for sanctioning the project.



Implementation of the project- Component wise implementation of the projects are as -

1. Health Care/Veterinary Protection.

- i) Medicine under scheme should be purchased as per prescribed guidelines/procedure of State Govt. by adopting Tender procedure.
- ii) Medicines should be purchased as per need so that it should not be expired before use.
- iii) A medical kit may be distributed to selected sheep breeder as per requirement. Medicine should be administered to the sheep by organizing camps in each village as per sheep health calendar.
- iv) Treatment/Vaccine/Dusting/deworming, of selected sheep should be done as per annual health calendar of sheep/State Govt's health policy for sheep.
- v) Implementing agency shall keep detailed and maintained systematic record for medicine purchased & medicine utilized in every camp should.

2. Breed Improvement-

(A) Establishment /strengthening of sheep breeding farm-

- i) The Board will provide lump-sum grant of Rs. 20.00 lakhs to concerning State/Central Govt./Society to establish new sheep breeding farm or to strengthen existing State/Central Govt. sheep breeding farm.
- ii) Every year 100 stud Rams (50 rams in every 6 months) and total 300 ram will be raised within three years in these sheep breeding farms and will be distributed.
- iii) After sanctioning of the project implementing agency shall submit a detailed report containing the work to be done under the component.

(B) The distribution of improved stud rams-

- i) The rams procured under this component should be insured for a period of three years.
- ii) Implementing agency will procure stud ram from above farms @ Rs. 5000/- per ram & distribute free of cost to beneficiaries covered under the SWIS project area.
- iii) The ram should be insured in the name of CWDB as it is an asset of CWDB.
- iv) An agreement should be signed by the selected beneficiary that free of cost ram received under scheme will neither be transferred nor sold without permission of Board. Beneficiary himself will take full responsibility to take care of ram.
- v) Implementing agency will distribute one stud ram on 100 sheep in the project area.
- vi) Implementing Agency will purchase the rams from sheep breeding farm only, if sufficient number of ram are not available in farm then implementing agency will purchase

ram from other govt. farm/private sheep breeders/other institution on the following term & condition.

- A technical committee must be constituted for purchase of rams which consist of a registered Veterinarian Surgeon, Nodal Official of Implementing Agency/ local representative of Central/State Govt/Board/Sarpanch/Patwari/Govt. Teacher/ Gram Sevak etc.
- This committee will finalized the specification for ram like breed, body weight, age etc and also fix/evaluate the cost of ram.

vii) A ram purchased from one Taluka should be distributed in other Taluka so that inbreeding shall be avoided.

viii) Breeding Policy of concern State should be followed / adopted by the implementing agency.

ix) The ram should be distributed in presence of Sarpanch/Veterinary Assistant/ Patwari/Govt. Teacher/Gram Sevak of concern village and witness of respective person may be recorded.

3. Feed Supplement to sheep

i) Implementing agency will procure feed through a committee and as per financial rules of concerned State Govt.

ii) Feed supplement shall be distributed by the committee constituted for procurement of feed and implementing agency shall also involve Sarpanches, block administration and officials of Sheep Husbandry Department.

iii) Sheep feed will be distributed in the dry & desert area of Rajasthan and Kutch Bhuj area of Gujarat and cold desert area of Ladakh in J&K.

iv) It is estimated that 25% of total sheep will be weak and pregnant and accordingly feed will be provide to these sheep only.

v) Feed will be providing for a period of 90 days in a year to the selected sheep at the rate of Rs 3.00 per sheep per day. The implementing agency will kept Videography recording for sheep feed distribution program and also maintain complete detail records and documents for distribution of feed.

4. Revolving fund for the Marketing of raw wool -

i) The Board will provide a lump sum revolving fund to different State wool marketing fed/Corporation etc. to strengthen marketing support by procuring additional quantity of wool to provide remunerative returns to wool growers.

ii) Implementing agency will submit detailed statement of wool procured & sold and grant utilized for the purpose at the end of each financial year along with the profit/loss to the CWDB.

iii) This grant should be used only for procurement of wool and fund utilized every year shall revolve.

5. State Specific Project-

i) It is proposed to provide financial assistance under specific demand other than prescribed norms/components of SWIS like provision for health care, medical equipment during natural calamities or to control severe disease attack in a particular area, conducting massive publicity campaign amongst sheep breeders to motivate them etc.

ii) State Government will submit proposal for such State specific demands. It may differ/vary from State to State looking at local requirement of sheep breeder, climate/environment of State

6. Implementing charges/Overhead Expenditure-

i) The Board will provide Rs. 5/- per sheep to implementing agencies as implementation charges for stationary, photo ID of beneficiaries, Survey, training camps, tour & hiring of technical persons etc.

ii) At the time of survey cluster approached should be consider.

iii) Wool production/ sheep and number of clip should be mentioned in survey.

iv) In proposed area, breed of sheep and sheep population should be as per Government Department record for proposed Taluka/ Village/ Tehsil/District.

v) Detail of selected beneficiary should be maintained with Photo, Name of beneficiary, Father's name, Village, Tehsil/District/Postal address along with no. of sheep. Separate record for SC/ST community beneficiaries should be kept.

vi) Other than Annual Health Calendar, details of medicine used in every month should also be maintained.

7. Accounting Procedure- will be followed as adopted by the concern State Government Department/Organization.

Monitoring

- A committee shall be constitute by the Director, sheep & animal husbandry of the concerned state for the monitoring of the project. The committee will monitor the project progress and will submit the progress report quarterly to Board.
- The implementation of the project shall also monitored by the CWDB time to time.

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- Monitoring of the project will be conducted by field visit by the officials of CWDB or by a committee constituted by CWDB for this purpose having members from the other offices/Departments/Ministry/Research Institutes etc.)
- Implementing agency will submit the component wise monthly progress report of the project along with the utilization of funds.



Annexure-II

Guidelines for the implementation of the Angora Wool Development Scheme

Background

In India, Angora Rabbit Wool is reared in hilly areas of Uttaranchal, Himachal Pradesh and in some other states where climatic conditions are suitable for its rearing. The total Angora population in the country is around 50,000 and nearly 30,000 Kg. wool is produced annually.

Keeping in view the importance of the fibre and the potential for employment generation in hilly areas and to increase its production and productivity by making Angora rearing a popular occupation, CWDB continued the scheme in XII plan by adopting integrated approach.

Project objectives

The main objectives of the projects are defined as below –

- i) To introduce the concept of scientific and planned rearing in the field of Angora rabbit rearing and wool production.
- ii) To follow integrated approach to increase production and productivity of Angora Rabbits, Angora Wool and Angora-woolier products.
- iii) To provide basic training in Angora rabbit rearing so that women and educated unemployed youth in hilly area can take up this profession and supplement their income.
- iv) To create opportunities for employment and income generation in hilly areas by starting angora rabbit rearing activity.
- v) Further development of this activity by involving various Govt. & Non Govt. Development agencies in the field of Angora rabbit production, wool processing and marketing under existing small scale, cottage & handloom set up.
- vi) To provide angora wool processing tools/machines along with training in weaving/manufacturing angora products

Scope- Hilly area of the country

Beneficiaries- Angora rears and unemployed rural farmers of the hilly states of the country.

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Implementing Agency

The Project will be implemented by the State Government Organization, registered Co-operative Societies/ Sheep and Wool Boards/ NGOs engaged in the concerned State in any of the developmental activities or project implementation.

Components of the Scheme

The project implementation will have the following sub schemes:-

- 1) Establishment of Mini Angora Rabbit Farms.
- 2) Angora Rabbit Germplasm cum processing and Training Centre.

Eligibility-

- Agency shall be engaged in the concerned State in any of the developmental activities or project implementation.
- Agency shall be a registered body under the relevant act and have to submit last three years audited account statement.
- Agency willing to bear recurring expenditure of the project, if any, and have sufficient financial capacity to implement the project.

Procedure for application -

The interested States Wool Board/ Corporations, NGOs/ registered societies etc engaged shall submit their application in the prescribed proforma with the required documents-

Approval of the project-

Approval of the project will be done as being followed for all other Projects which have been prescribed in General Guidelines for sanctioning the project.

Implementation of the project-

- **Training-** Training to selected beneficiaries will be imparted in North Temperate Regional Station (CSWRI-ICAR unit), Garsa, Kullu or in any other veterinary university or by state animal husbandry dept or at other reputed University/Institute or by any veterinarian who has sufficient knowledge in Angora rearing in the concerned village where beneficiaries reside. The whole expense towards the training including



travelling/ lodging and Boarding will be either reimbursed to the implementing agency or will be directly paid to training institute by CWDB.

Procurement of various items under the scheme

- **Angora Rabbits and other items** — Angora rabbits will be procured from Govt. Farm and if these are not available in required number then these will be procured from private progressive breeders by a committee formed by implementing agency having a representative (from veterinary side) from animal/sheep husbandry and one from other govt. department and one from implementing agency. The animals should be healthy, disease free and able to reproduce. The other items like cages, medicines food etc should also be procured by the same committee.
- All the purchase shall be done by the committee following GFR/ State Govt. rule.
- Implementing agency will keep the Photo Identity proof along with the type (SC/ST/OBC/General) of all the beneficiaries and will submit to the Board after sanctioning of the project.
- The distribution of items under the scheme shall be in presence of the committee.
- Procurement of wool processing machinery under the scheme shall be procured as the guidelines of quality processing of wool scheme.
- Selection of the master trainer and trainees shall be done through a committee constituted for procurement of angora rabbits.
- A bank account of the cash assistance selected for training shall be opened in a nationalized bank and stipend shall be deposited in the account by the implementing agency.

Approval of the project-

- Project will be put up in the Project committee.
- Project committee will recommend the project to Executive Committee for approval after examine and found suitable.
- Before the Executive committee meeting physical verification of the agency (Except Govt. agency) shall be done by visiting at the site of project or at the office of the agency.
- The project will be placed before the Executive Committee for the approval after that funds will be released in year wise installments.
- Next year grant will be released after receiving Utilization Certificate of the previous grant.

Monitoring

- A committee shall be constituted by the Director, sheep & animal husbandry of the concerned state for the monitoring of the project. The committee will monitor the project progress and will submit the progress report quarterly to Board.
- The implementation of the project shall also monitored by the CWDB time to time.
- Monitoring of the project will be conducted by field visit by the officials of CWDB or by a committee constituted by CWDB for this purpose having members from the other offices/Departments/Ministry/Research institutes etc.)
- Implementing agency will submit the component wise monthly progress report of the project along with the utilization of funds.

Form for submission of project application under Angora Wool Development Scheme for NGO.

1	Project Title (Under which grant required)	
2	Name & full address of the applicant (Telephone No. & E-mail Address, if any)	
3	Nature of Applicant (Registered body/ Corporation/Weavers/Entrepreneurs/NGO/Society)	
4	Registration Number	
5	Location of the Project	
6	Brief of the agency and activities in last 3 years	Attached as annexure _____
7	Brief Justification of the project	Attached as annexure _____
8	Beneficiaries of the project and how benefit will accrue to them with the project	Attached as annexure _____
9	Component Wise Project Cost	Attached as annexure _____
10	Experience of activities in rural area	Attached as annexure _____
11	Details of Machinery/Equipment/Infrastructures/Technical Experts/Persons available	Attached as annexure _____
12	Details of Bank Accounts of Agency	

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13	Detail of Financial assistance, received from any other agency/ Sources during last 5 years.	Attached as annexure _____
14	Name of Nodal Officer who will responsible for organizing programme/Activities.	
15	Other Information	Attached as annexure _____

Date: _____ Signature of Authorized Person /Applicant

Name:

Address:

Documents to be enclosed with the project-

- Last 5 years Audited Account.
- Relevant Registration Certificate-
- Original "Copy of Resolution" duly signed by all directors regarding undertaking programme with the assistance of CWDB.
- Attested true copy of Laws /Memorandum of Association.
- Identity proof of the selected beneficiaries. (to be submitted when project is sanctioned by CWDB)

Undertakings to be submitted with the project-

- Has not taken any grant from any Govt. dept for the same purpose.
- Agency will bear the recurring expenses for running the plant.
- Non -Corrupt practices certificate on Non judicial Stamp Paper.
- Agency is bind to follows the RTI Act.



Annexure-III

Guide lines for the the HRD Scheme

It has been felt that human resources development aspects have rather been neglected in the wool sector. The woollen industry employs 1.7 million people with 30,000 supervisory level personnel. With the spurt of the Textile activities and the projected target growth, 5 million direct jobs are likely to be created in the Textile industry with another 7 million jobs in allied sectors during 12th Plan and it can safely be assumed that nearly 0.20 million skilled and semi-skilled workforce will be required in Woollen sector.

The CWDB may play a greater role in providing skilled manpower to woollen industry by starting some new skill development training Centre at major woollen industry Centre. The Board proposes to upgrade its one center, i.e. Weaving & Designing Training Centre (WDTC), Kullu and proposes to open up new training center at Jaipur/Bikaner, for skill generation for carpet manufacturing and skill up gradation for existing weavers looking in to the shortage of carpet weaver for the Bikaner & Jaipur carpet industry.

Objectives

- Marketing and Promotional activities (organizing Woollen Expos, fairs, seminar, workshops etc.)
- Market Intelligence Network and Publicity campaign, data collection, publicity
- Publication of quarterly news magazine 'Wool Ways' & fortnightly raw wool price bulletin
- R&D, Survey/Study and Consultancy
- Training at Weaving and Designing Training Centre, Kullu
- Operating Wool Testing Centres at Bikaner & Kullu
- Monitoring and Evaluation of Schemes in field
- Training to wool growers/breeders/weavers at reputed institutions/universities
- International Co-operation/IWTO Conferences/Buyers Sellers meet and efforts for marketing promotion & Indo Australia Joint Working Group etc.

- Support to Wool Research Association, Thane to develop the institution as 'Centre of Excellence for Wool' to meet global standards and to make it an institution of International competence
- o Strengthening of CWDB by hiring of subject experts and Establishment of new Skill Up-gradation centre at wool potential areas like Jaipur/ Bikaner (Raj).

Component wise guidelines –

1) HRD & training programme for Wool industry, Wool Growers/Farmers/Breeders/ Weavers etc.

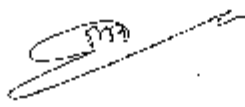
(A) Training for skill up-gradation

i) Short Term Training Courses in woollen products manufacturing and designing-

Under this component, Central Wool Development Board intends to impart training in skill up-gradation and development through short term project of 1 year having training course of 3 months duration (total 4 batches in a year of 10 trainees per batch). In the project, assistance for product development and design development with the designing software will also be provided. Total assistance under the component for one year project period will be as under :

ii) Training to progressive breeders having sheep, Angora Rabbit, Pashmina Goat at reputed institutes

People engaged in sheep and angora rabbit rearing are very poor and illiterate/ uneducated. Most of them live in remote villages and often migrate from one place to another in search of suitable pasture. There is urgent need to provide training to them in latest practices of animal husbandry like breeding techniques, disease controlling, vaccination, treatment, shearing by machine, primary grading and marketing of wool etc. The training would be imparted in relevant field at reputed institutions like- CSWRI, Central Sheep Breeding Farm Hissar, Big farms, Veterinary universities and colleges for providing training.



III) Skill Up-gradation training programme in wool Processing and technology through IICT, WRA etc. including foreign Universities & institutes.

Under this component, Central Wool Development Board intends to impart training in skill up-gradation and development through Reputed Institute like Wool Research Association; Thane, CSWRI, IICT, Shadolh or other Engineering Colleges, Veterinary/Agricultural Colleges, technical Institutes in the field of Textiles Engineering and Veterinary Science. This training programme would be on demand of the Woollen industry Association, export Promotion councils etc. Whole expenditure for training would be financed by CWD&B under this component.

Apart from this, the Board also intends to provide In services training programme for the officials of CWD&B and other State and Central Government organizations who are involved in implementation/ monitoring of schemes and/ or development of wool and woollen products in the reputed international institutions involved in providing training in areas such as Sheep Shearing, Wool Testing and reports writing, Wool Marketing, Processing of wool and woollen products, Quality Control/ assurance.

IV) Training of Weaving & Designing Training Centre, Kullu

The CWD&B has set up a Weaving & Designing training Centre in Kullu (H.P.) with the objective of training personnel/weavers engaged in woollen handloom production activities in rural areas. They will be trained in the latest designs of handloom weaving with a view to improve productivity and quality of the woollen fabrics. The Centre is being run successfully; the Board intends to continue this activity during 12th five-year plan with increase in number of trainees and upgradation of Centre by installation of diversified machineries.

B) International Co-operation/foreign training visits/ITTO Conferences/ Buyers-Sellers meet and efforts for marketing promotion & Indo Australia Joint Working Group etc.

The textile industry is one of the oldest industries in the country and with the changing socio economic and political scenario, the peoples attitudes and job are changing continuously. Besides, adoption of new advances technology, increasing cost of raw material, demand in the international market and highly comparative business environment has made a situation more complex. The technical factors may improve through a method of modernization, machinery maintenances and optimize of process variables whereas, Human Resource are better utilized through techniques like training motivation etc.



The demand of Indian woollen products in the international market is high but due to the less expose and awareness of the foreign market of the person engaged in small and cottage industry our export of woollens is still less. There is a need to explore the foreign markets and organizing buyers-sellers meet in abroad to increase the export.

During 12th Plan, the CWDB intends to organize the buyer-seller meet to sponsor the technical persons for the IWTO conferences, international seminars, and foreign training. Some areas have been identified for undertaking training programmes in country as well as in abroad in collaboration with other wool producing countries i.e. New Zealand and Australia, by exchanging the experts and organizing the Indo Australia Joint Working Group etc.

Under this component, CWDB would finance activities for International Co-operation, foreign training visits, IWTO Conferences/Buyers-Sellers meet and other efforts for marketing promotion internationally including Indo Australia Joint Working Group with total financial outlay of Rs. 350 lakh during 12th Plan period.

2) *Research & Development Projects, Consultancies, Survey/Studies in wool sector and other Misc. matters*

Research & Development (R&D) activities would be promoted in the country to help the wool industry to adopt regular system of quality control, to maintain quality of products, to render technical and troubleshooting services with reference to selection of raw material, controlling various adjusting equipments and reducing the cost of production and improving the quality of product. Board will continue to provide financial assistance for up the R&D projects, Consultancies, Survey/Studies in wool sector and other Misc. matters

3) *Organizing seminars & workshops in association with reputed research organizations/Universities/Institutes etc.*

Under this component, CWDB would provide financial assistance for organizing/participating seminars & workshops in collaboration with reputed research organizations/Universities/institutes to discuss problems associated with the Wool sector and to disseminate the same to concerned personnel. Production of Pamphlets/ Booklets, Documentary films/ Audio advertisements will also be covered under the components.

4) *Market Intelligence Network, data collection, Publicity in news-papers, publication of wool-ways & magazines, calendars & diaries*

These are continuing activities, which are modified to give it greater relevance and utility. The Board collects information of prevailing market rates of wool and yarn, latest trends and transactions of wool and woven products on weekly basis through the agents appointed for this purpose at different wool markets (Mandies). It compiles and analyses the information received from the functional centres, and disseminates it through its 'raw wool price bulletin' on fortnightly basis, among the wool merchants, and wool users and concerned departments/organization of the Central & State Governments.

During the 11th Plan, the Central Wool Development Board carried out various activities for promoting wool and woollens in the country including organization of seminars and workshops, studies; published a quarterly news magazine "Wool Ways", literature and statistics on wool sector, and conducted publicity campaigns to promote utilization of wool and development of sheep husbandry practices.

It is proposed to reorient this activity so as to serve the purpose of the primary and most needed link in the wool processing chain, during 12th Plan. The aim will be to ensure that sheep producers are aware with market knowledge, and can negotiate sale of their produce from an informed platform along with the activities being conducted by various agencies in the wool sector. Time to time publicity of the Board's scheme through news papers for making aware the concerned persons is also proposed to undertake on large scale during 12th plan.

5) *Monitoring and Evaluation of Board's schemes in fields*

The assistance of independent agencies along with inspection of subject experts from various agencies will be obtained for proper monitoring and evaluation of schemes for proper feedback and better implementation and monitoring of different projects/schemes in the field. These evaluation studies are mandatory as per Planning Commission guidelines.

6) *Operating/Upgrading of Board's Wool Testing Laboratories*

During 11th Plan, the Central Wool Development Board operated wool testing laboratories at Bikaner and Kufra. These testing facilities are being availed by the wool growers, weavers, wool industrialists, users and decentralized sector of wool sector. The CWDB intends to continue and further strengthen and upgrade existing testing facilities during the 12th Five Year Plan. All the wool testing

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laboratories under this components would be implemented in technical consultation and association of WRA as approved by Executive Committee of the Board.

7) *Marketing and Promotional Activities and Woollen Expo*

Woollen Expo

OBJECTIVES: -

The objective of the scheme is to assist Artisan/ weavers/ societies/ organizations/ manufacturers, engaged in manufacturing of woollen products by organizing exhibitions in various places in the country in order to:-

- i) Sales of woollen products.
- ii) Increase awareness in favour of woollen products
- iii) Expose weavers/ Artisans to the new woollen markets
- iv) Launch new woollen products/designs for trial and promotion

COORDINATING AGENCY: -

There will be a coordinating agency, which will help in making arrangements of organizing exhibition in a particular State/Union Territory. It will coordinate the activities like hiring of ground, organizing local publicity, coordinating with local bodies, creating infrastructure facilities, security arrangement etc. The following organizations will be eligible as coordinating agency -

- (a) Handlooms and Handicrafts Development Corporations of Central/State Governments engaged in development and marketing of wool and woollen products.
- (b) Apex and other Co-operative Societies/Primary Societies engaged in development and marketing of woollen products.
- (c) Khadi Institutions/State Khadi Boards engaged in development and marketing of woollen products.



- (d) The State Sheep and Wool Development Boards/ Federations/Corporations engaged in development of wool and woollen products.
- (e) Trade Promotion Organization engaged in organizing such kind of exhibitions.

DURATION: -

Duration of a Woolen Expo will be normally 10 days and extendable upto 15 days.

PATTERN OF ASSISTANCE: -

1. Full Expo-

The final assistance for organizing exhibition will be made available for construction of pavilion, publicity, infrastructure facilities, security arrangement, civil facilities and general amenities, designer's fee for the exhibition, travelling allowances and transportation charges

for the participants. The details of assistance will be as follows

[Amount Rs. in Lacs]

1.	Number of participants (Societies, NGO's Khadi Institutions, woolen artisans/weavers, State Govt. Organizations, Cooperative Societies and Other primary societies engaged in development of woolen sector)	50 Nos.
2.	Cost of construction of pavilion for 10 to 15 days	Rs. 7.00 lakhs
3.	Cost of infrastructure including ground rent, water, electricity, license fee, taxes, insurance charges, security & guards, seminar/workshops, vehicle hiring etc.	Rs. 2.50 lakhs
4.	Publicity campaign including publishing in newspaper advertisement, banners, hoardings, audio-video shows and other display arrangements etc. Invitation cards, inaugural & closing functions, cultural programme & refreshment etc.	Rs. 2.00 lakhs

5.	Cost of general amenities/civil facilities, parking facility, VIP visit arrangements etc.	Rs. 2.00 lakhs
6.	Service charges, POL & overhead expenses to the coordinating agencies for organizing Woollen Expo.	Rs. 0.50 lakhs
7.	Reimbursement of travelling charges/ Transportation Charges of Woollen products including stay arrangement to maximum assistance @ Rs. 4,000 per participating agency from the head-quarter of participants to the place of exhibitions on the declaration submitted by the participating agency during exhibition.	Rs. 2.00 lakhs
Total		Rs. 16.00 lakhs

Inter-component adjustment of the above expenditure shall be permitted, depending on local conditions and actual cost on case-to-case basis by Executive Director/ CWDB after proposal being approved by Executive Committee/ CWDB.

Reimbursement of travelling charges / Transportation Charges of Woollen products including stay arrangement to maximum @ Rs. 4000 per participating agency will be paid to the participating agency/ Weavers/ Artisan etc. by the Exhibition Implementing Agency on the declaration submitted by the participating agency during exhibition. These charges will be paid as advance to the implementing Agency by the Board.

2. Woollen Expo on stall hiring-

Organizing Woollen Expos by participating in State level reputed Fairs, Melas, Exhibitions by hiring 25 to 70 stalls.

Beside independent Woollen Expo, the Board will also participate in reputed fairs/ Melas / exhibitions by hiring stalls. Stall Hiring charges for these exhibitions would be limited to Rs 14,000/- per stall. In some reputed exhibitions higher stall charges may also be sanctioned by Executive Committee of the CWDB.

Normally 50 Stalls would be hired in these Expos but if there are demands, more stalls may be hired for which approval will be granted by Executive Director/ CWDB on case to case

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basis. For these exhibitions, financial assistance up to Rs. 2.0 Lakhs may also be provided for Publicity campaign including publishing in newspaper advertisement, banners, hoardings, audio-video shows etc.

Scope

Major cities of country

Selection of the participants' and allotment of the stalls

- Board will prepare a list of the interested participants based on the application received.
- From this list, selection of the participants for Expo will be done through lottery system (state wise). A final list of participants will be prepared after addition of names supplied by the implementing agency, if any.
- Board will inform participants for their confirmation for participation.
- Allotment of the stall in the expo will be made by the expo committee constituted by the implementing agency.
- TADA will be given only to those participants whose names are in the list (confirmation list) prepared by the Board.

GUIDELINES FOR COORDINATING AGENCY

1. The Tender Notice regarding construction of pavilion, publicity and other Misc. work should be issued as per General Financial Rules (GFR) of Government of India/ or tendering procedure being followed by concerned state Govt.
2. The coordinating agency will constitute a tender opening cum working committee at its own level. The tender regarding publicity material and other necessary items should be also called and rate should be finalized by the above constituted committee.
3. Work order will be issued by the Coordinating Agency after approval of rates by the committee as per requirement and budget limits of the Scheme.
4. Before placing the order for construction of pavilion etc., it may be ensured by the Coordinating Agency that they would be able to procure required number of

participation in the Expo. Initially arrangement of pavilion etc. for 30 participants may be completed and accordingly agencies may be called.

5. The work executed as per specifications by the contractor will be verified by the committee.
6. The advertisement of publicity of Expo etc. in the Newspapers may be given on the DAVP Rates.
7. The Coordinating Agency would be responsible for utilizing the fund as per norms of Scheme and as per financial rules of Government of India, which is applicable to Central Wool Development Board, Ludhiana.
8. The covered stalls may be constructed in the dome type structure. Partition of the stalls should be made by the ply board or plastic sheets. Stalls should be well covered from three sides and opened in the front side. The whole stalls area should be so constructed that it would prevent the water to go inside the stalls during rain.
9. A fascia on the front side top of the each stall should be provided to write the name of the agency.
10. The minimum 50 numbers of stall shall be constructed for the expo. Each stall size should not be less than 100 sq. ft.
11. All the stalls should be equipped with safe counter, tables, racks, chairs and a fascia for writing the name of participating agency, lighting arrangements.
12. In the expo ground provision for sufficient light, drinking water, security, parking, urinals, bathing place, fire extinguishers etc. shall be made.
13. Publicity of the expo shall be carried out through different mediums like- newspapers, advertisement, banners, hoardings, cable channel, radio etc.

8) *Support to Wool Research Association, Thane to develop the institution as 'Centre of Excellence for wool'*

Wool Research Association, Thane (Mumbai) is only body under Ministry of Textiles dedicated to wool related R&D works and needed up-gradation of its existing laboratories and equipments to meet global standards and to bring together a pool of technical talents to make it an institution of international competence and full-fledged modern facilities. This will lead to its development into a "Centre of Excellence for Wool" and also acting as a resource for the Government and the industry with technological support for development of new products, process techniques, settling up the norms for

quality production, training for the workers and dissemination of information through workshop and seminar.

This up-gradation may involve a capital outlay of Rs 6.00 Crores and Wool Research Association (WRA) has to provide technological support and consultancy to the woollen industry at subsidized rates in the following fields:

- Development of new products based on latest techniques in mechanical and chemical processing of wool and transfer the knowhow to the industry.
- Research & Development facilities for testing of properties of various products like fiber, yarn and fabric stages including intermediate stages.
- Services in quality assurance and testing to the organized sector.
- Services to the decentralized industry, which uses significant quantity of Australian wool in small enterprises where the availability of sophisticated equipment and machinery is much less than that of the "organized" sector.
- Offer technical training and suitable courses to support industry's need of technological/supervisory training for handling modern machines and for constant up gradation of technical knowhow.

9) *Strengthening of CWDB by hiring of subject experts & consultants and Establishment of New Skill Up-gradation Centre at Jaipur/Bikaner.*

The present staff comprises the Executive Director, 1 Gr. A Officer, 3 Gr. B Officer, 20 other officials. The CWDB is far too slim to make an effective job of it. When it was set up, the structure envisaged for the CWDB included at least six divisions, one each to deal with the wool production, woollen industry & processing, wool marketing, HRD and consultancy, market intelligence network and administration. It has been felt that size of Board is itself becoming a drag on progress. It is therefore felt that it would be expanded by hiring of subject experts and consultants from different fields with their supporting staff for proper implementation and monitoring of different projects in all parts of country through short-term contracts and consultancy basis. This provision was also made during 11th Plan period.

The Board also intends to establish one or two new Skill Up-gradation Centre at wool potential area like Jaipur/Bikaner during 12th Plan for carpet manufacturing looking at shortage of skilled carpet weavers for Bikaner and Jaipur based industry.

Targets under HRD & Promotional Activities

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Under HRD & Promotional Activities, Central Wool Development Board(CWDB) proposed to impart training to 1,200 personnel, to organize total 35 Woollen Expos (exhibition-cum-sale of woollen products), to sanction 4 new R&D Projects, financial support for organizing 5 Seminars/workshops, publishing quarterly news-magazine Wool-ways, to run Board's own two Wool Testing Centres at Bikaner & Kullu, one Weaving & Designing Training Centres at Kullu to train 75 persons annually, to support the Wool Research Association for developing it as Centre of Excellence under Wool Sector, Starting of New skill Up-gradation centre at wool potential centre like Jaipur/Bikaner under this head.

Sanctioning of the Project

The approval of the individual project would be done by the Executive Committee of the CWDB. It's decision on awarding the CPC including modification/ alteration in project proposal/ guideline and any relaxation/ concession required by Implementing Agency or in the interest of implementation of the Scheme or for growth/ development of wool sector or for development in North East Region shall be final and binding.

Once the project is sanctioned by Executive Committee, field level changes including appropriation of funds from one component to another within the overall project amount on the recommendation of the Implementing Agency may be agreed by Executive Director/ CWDB for speedy implementation of the project.



Guidelines for the implementation of the Quality Processing of Wool Scheme

Background

The Woollen industries suffers from inadequate and outdated processing facilities and are required to be modernized for ensuring quality finished product. Quality finishing of the woollen products will not only increase use of indigenous wool but will also make the product more competitive in the international market and will fetch better price for wool growers.

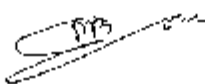
With this view setting up of Common Facility Centre for all kind of wool and woollen processing facilities like-wool scouring, drying, carding dyeing, knitting, weaving, felting, non-woven, and finishing are proposed to be taken up by the CWDB for the integrated processing of raw wool and woollens in wool producing and wool trading areas during XII plan.

Project objectives

- To increase consumption of indigenous hilly area as well as carpet grade wool.
- To provide quality yarn in quantity to unorganized sector for manufacturing quality woollen products.
- To support entrepreneurs to set up wool processing facilities with latest technology machinery and to replace obsolete machineries and development of new and diversified products through designing software.
- To increase value addition of raw material and to generate employment in wool potential areas.
- To provide all types of processing facilities such as carbonizing, scouring, carding, spinning, knitting, felt manufacturing, quality testing, and wool packaging facilities including Machine Shearing, Wool & Woollen Testing, Computer aided designing software.
- To upgraded machinery and equipments for wool processing and testing.
- To upgrade machinery and equipments for Finishing of Woollens including carpet.

Scope-

Wool producing and wool processing area of the country



Beneficiaries-

State Wool Board/ Corporations, Non-Governmental Organization, Societies, Private Entrepreneurs engaged in processing of wool and woolens including wool blend. Projects may be sanctioned to above even if it is not working in textiles but are interested in establishing machineries for wool and woollen processing. The agency coming forward to run the plant on commercial basis will be encouraged.

Implementing Agency

State Wool Board/ Corporations, Non-Governmental Organization, Societies, Private Entrepreneurs

Components of the Scheme

Establishment of the Common Facility Centers (CFC) for all kind of wool processing activities in the wool producing or wool processing areas of the country.

Eligibility-

- Assistance under the scheme will be available to any entrepreneur working in the cottage/small scale/medium/large scale/cooperative interested in production of value added diversified wool or wool blended items by setting up processing facility.
- The grant under this scheme shall not be given to any unit for the same project and machineries if they have received benefits of subsidy/grant for same project and machineries from any other central sector/centrally sponsored scheme, but Grant will be admissible to Implementing Agencies for setting up different kind of processing machineries (Other than for which grant have already been released) even if he has received grant from CWDB or from other central sector/centrally sponsored scheme for separate wool processing machineries.
- Agency should be registered body under the relevant act and should have last 3 years audited account statement.
- Agency should provide services to the wool growers/weaver/artisans etc on priority basis.
- Agency/Unit should have land & building (Lease hold/ freehold) either before submission of the project or agency has to arrange land and building (purchase/take on lease) after sanction of the project and submit clear ownership rights after sanction of the project.

Project Description: -

Under this project the agency has to bear the cost of land & building by their own resources and should have ownership rights. The Govt. of India (CWDB) will provide grant

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under non-recurring expenses for purchase of machinery required for setting up the unit. Recurring expenditure shall be borne by the agency/association out of its own resources.

Procedure for application -

- The interested States Wool Board/ Corporations, NGOs/ registered societies etc engaged shall submit their application in the prescribed format with the required documents.

Approval of the project-

- The Project Proposals would first be technically vetted by Wool Research Association (WRA) Thane/ Central Sheep and Wool Research Institute (CSWRI) or by any other related technical institute as decided by CWDB. After Technical vetting, the approval of the individual project would be done by the Executive Committee of the CWDB.
 - Project will be put up in the Project committee.
 - Project committee will recommend the project to Executive Committee for approval after examining and found suitable.
 - Before the Executive committee meeting physical verification of the agency (Except Govt. agency) shall be done by visiting at the site of project or at the office of the agency.
 - The project will be placed before the Executive Committee and EC approved if then funds will be released in year wise installments.
 - Next year grant will be released after receiving Utilization Certificate by CA of the previous grant and satisfactory implementation of the project

Implementation of the project-

- The scheme would be implemented in project mode and Rs. 50.00 Lakhs (Maximum) or total cost of equipments/ machineries, whichever is less, would be provided by the Government of India (CWDB) as grant to the implementing agency.
- The grant would be provided in three installments in the following manner
 - (a) At the time of sanction-30% of total grant
 - (b) At the time of placement of purchase order of the plant/machinery-60% of total grant
 - (c) After commissioning of plant remaining 10% of total grant.

In the case of project being sanctioned to State Govt. agencies, full grant may be released in single instalment on the request of State Govt. Agency.

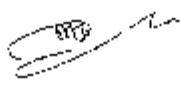
- All the machineries' equipments shall be procured as per the GFR. A committee for this purpose shall be constituted by the implementing agency and shall be got approved from CWDB.
- After Seven years of sanction of CFC, machinery/plant installed under the scheme will be automatically fully transferred to the Implementing Agency

Monitoring

- The implementation of the project shall be monitored by the CWDB time to time
- Monitoring of the project will be conducted by field visit by the officials of CWDB or by a committee constituted by CWDB for this purpose having members from the other offices/Departments/Ministry/Research institutes etc.
- Final inspection shall be conducted after installation of the machinery by a committee constituted.

Form for the Application for setting up of Common Facility Center

- 1- Name and address of the agency: _____
- 2- Nature of applicant(Society\NGO\Entrepreneur): _____
- 3- Project title:- _____
- 4- Brief of the project cost:- _____
 - A) Total machinery cost:
 - a) To be procured from grant of CWDB:- _____
 - b) To be procured from own source:- _____
 - B) Other Cost if any. _____
 - C) Project Cost:- _____
- 5- Location of the CFC:- _____
- 6- Name of the nodal officer and its status in the agency:- _____
- 7- Brief of the agency and present activity:- _____
- 8- Existing functional machinery and details of technical expert, _____



if any:- _____

9- Brief Justification of the project:- _____

10- Beneficiaries of the project :- _____

11- How Benefits will accrue from the project to them:- _____

12- List of machineries under project with tentative cost and specifications:- _____

13- Details of the funds received from Any Govt. Agency (Last 3 years):- _____

14- Details of Bank Account:- _____

Documents to be enclosed with the project-

- 1) Last 3 years balance sheet & Bank A/c Statements
- 2) Relevant registration certificate-
- 3) Clear title deed of land and non-encumbrance certificate of the land from advocate
- 4) Certificate from concerned dept. regarding presently agency/plant is working.

Undertaking to be submitted-

- 1) Has not taken any grant from any Govt. dept for the same purpose.
- 2) The facilities of CFC will be provided to the needy persons.
- 3) Agency will bear the recurring expenses for running the plant.
- 4) Agency will provide Land and building for the machinery.



Guidelines for implementation of the 'SOCIAL SECURITY SCHEME' for sheep breeders during XII Plan

A. Sheep Insurance Scheme :

1. Eligibility:

- The insurance scheme will be implemented in all major wool producing states of the country.
- Any sheep breeder can take benefit of this scheme.
- Age of Sheep should be from 1 year to 9 years.

2. Project beneficiaries:

- The Sheep Insurance Scheme will be implemented mainly through the State's Sheep or Wool Board/ Corporation/ Federation/ Animal Husbandry Departments engaged in the production of Wool & Woollens.

➤ The State's Sheep or Wool Board/ Corporation/ Federation will be authorized agency as Nodal Agency of concerned State and shall finalize insurance coverage of the sheep and sheep breeders in consultation with the Insurance Company.

3. Responsibility of Nodal Agency:

- The Nodal/implementing agency will be responsible to complete all necessary formalities regarding insurance for which the Board will provide Rs.1.00 per sheep/year to the implementing agency.

4. Procedure for application:

- The cost of animal (sum insured) of the sheep will be decided by the concerning State Govt. implementing agency and 80% of total premium will be borne by the Board and remaining will be borne by the sheep owner.
- Under this scheme financial assistance will be provided to state Govt. Animal Husbandry Department / Sheep Board also, if identical schemes are being implemented by them for their sheep/sheep breeders so that any duplicity can be checked and more & more breeders can be benefited under the scheme. The CWDB will subsidise 80% of the sheep breeder's contribution for his/her sheep by making lump-sum payment to State Govt.
- The Policy shall be valid for a period of one year or 3 years as decided by State Govt. or insurance agency.

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5. Criteria for selection of Insurance agency for insurance of sheep:

- The Central Wool Development Board would select the Insurance company/companies for sheep insurance through open tendering basis as per prescribed rules.
- The selection of the Insurance Company, if more than one, would be done on the basis of following information :
 - Minimum rate of premium
 - Past experience and easy procedure for early claim settlement for sheep.
 - Network and available Infrastructure in different parts of the country
 - Manpower at grass root level for insurance documentation.
- In case, where State Govt. has their own scheme for insurance of Sheep & Shepherd, the Board would provide financial assistance directly to concerned Govt. Department/ Organization in the state.

6. Claim procedure:

- The breeder will inform about death of sheep to nodal/implementing agency & agency will take up the matter with insurance agency to complete the documents for claim settlement.
- Further detail procedure if any has to be given by insurance agency invited through open tender.
- The Insurance Company has to settle the claims up to the death of 5 sheep on the basis of panchnama, No post-mortem, No death certificate shall be required.

7. Financial parameters:

- The share of annual premium per sheep/sheep breeder shall be decided through open tender process with the insurance companies.
- The service tax etc. shall be borne by the CWDB.
- The Board will give following incentive for postmortem/health/death certificate to vet./para vet. Of implementing agency. Insurance company will certify the PM/health/death certificate received from concerning state govt. agency

S.N.	Particulars of the incentive	Incentive per animal
1.	Motivational Charges/incentive to para vet (for tagging	5/-

	work)	
2.	Health Certificate for Insured animal issued by Veterinarian	5/-
3.	Post Mortem/Death Certificate issued by Veterinarian	100/-

- Premium contribution under Sheep Insurance Scheme :
 The premium per sheep will be fixed & approved through open tender process as per GER of GOL.

8. Approving authority:

The Executive Committee of the Central Wool Development Board will be the approving authority of premium and other terms and condition for claim settlement under the insurance schemes which will be recommended by a three member committee of CWDB who will evaluate the bids received.



Secretary
 Central Wool Development Board
 Hyderabad

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 Hyderabad

B. Sheep Breeders Insurance Scheme :

Eligibility

- Persons who are involved in sheep rearing activities
- Sheep Breeder, whether male or female, between the age group of 21 to 65 years.
- In the case of death or disability, the nominee/ beneficiary concerned shall submit his/ her claim to the LIC through the nodal agency with required documentary evidence such as death certificate/ post-mortem examination report/ medical certificate/ discharge certificate/F.I.R. and other related documents, as applicable.
- The nodal agency shall forward the claim, to the Insurance Company.
- Insurance Company shall settle the claim within one month from the date of receipt of the claim and pay the amount to the beneficiary/ nominee directly by A/c Payee Cheque (under intimation to the Nodal Agency) or through the nodal agency.
- The Insurance Companies shall administer the schemes. Normal period of insurance shall be 12 months and may be done for three year also.
- The share of annual premium per sheep breeder shall be decided by the LIC time to time. The service tax etc. shall be borne by the CWDB. Present proposal of LIC for premium is as follows-

Premium contribution	Under Shepherds Insurance Scheme
Govt. of India (CWDB)	Rs. 210/-
Sheep Breeder's contribution.	Rs. 80/-
Contribution of Insurance Company	Rs. 100/-
Total annually premium under Insurance Plan	Rs. 390/-

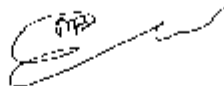
Benefit under the scheme-

The benefit/claim amount payable in the event of normal \ accidental death of the sheep breeder, or Partial/Total Permanent Disability due to accident, shall be as under:

Particulars	Amount payable
On natural death	Rs. 60,000/-
Accidental death	Rs. 1,50,000/-
total disability	Rs. 1,50,000/-
Partial disability	Rs. 75,000/-

(Signature)

The Insurance Company will provide scholarship to the children under Shiksha Sahayog Yojana of parents who are covered under Sheep Breeders Insurance Scheme, as an additional benefit. A scholarship of Rs. 450/- per quarter /per child is to be paid to the students studying in 6th standard to 10th standard for a period of coverage of Insurance policy.



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